



U3A Bendigo Inc

Occupational Health & Safety Policy

U3A Bendigo is committed to protecting the health and safety of all members, in venues where U3A courses, activities and events occur. U3A Bendigo demonstrates this commitment through its Occupational Health and Safety Policy and associated procedures.

U3A Bendigo members have a duty of care including;

- the responsibility to act and go about their U3A business safely,
- to take all reasonable care for their own health and safety, and
- to consider the health and safety of other people who may be affected by members' actions

U3A Bendigo will take all reasonable and practical steps to improve venue safety conditions and will strive to achieve its goal of zero harm, in venues where U3A courses, activities and events occur.

U3A Bendigo is committed to:

- Complying with all applicable health and safety laws, regulations and standards
- Providing safe equipment
- Implementing a risk management system which is relevant and suitable for U3A's risk exposure as well as identify, promote and continuously improve health and safety across U3A Bendigo
- Providing appropriate Health and Safety information to its volunteers and members
- Maintaining relevant policies, procedures, systems, information and organisational structures to support and communicate effective health and safety practices throughout U3A Bendigo
- Utilising appropriate internal and/or external expertise when required in all related activities (electricians, Fire Extinguisher use and maintenance etc)
- Maintaining a positive safety culture through encouraging active participation, consultation and the cooperation of all members in promoting and developing measures to improve health and safety at U3A Bendigo
- Actively responding to, investigating and recording all incidents as per the Incidents procedure

U3A Bendigo will regularly implement and maintain this policy and related procedures, to ensure their integrity and effectiveness and facilitate continuous improvement.