

Questionnaire Analysis and Response Planning Meeting

Tuesday 10th Nov 10:00 - 11:00 am
U3A Bendigo, St Mary's Kangaroo Flat

Timeline

Wed 26 th May	TAG formed. Questionnaire discussed.
Monday 4 th Jun	Draft Questionnaire tabled at COM. Decision to issue a Questionnaire in 2015 taken.
Jun to Sep	Drafting, discussion, redrafting, alerting the members, printing, mailout, posting.
Tuesday 29 th Sep	Questionnaire posted.
Friday 23 rd Oct	Closing Date for Questionnaire returns.
Sunday 1 st Nov	Data entry of 209 returns completed.
Monday 2 nd Nov	Brief overview of results presented COM meeting. Decision to hold this meeting to analyse the results and begin planning a response.
Wed 4 th Nov	Notice of this meeting and Preliminary Report and Data Set (23 pages) sent out.
Sunday 8 th Nov	Report and Data Set v3 (52 pages) sent out.
Tuesday 10 th Nov	Questionnaire Analysis and Response Planning Meeting.

The current rush is a consequence of looming
Prospectus printing and Summer Days with U3A advertising
deadlines.

Agenda

1. Apologies

Wilf Savage,

2. Correspondence

- a. Michael Gallagher – U3A Bendigo Digital Technology Support Initiatives v3 (discussion paper and response proposals).
- b. Jill McArthur – Summer Days with U3A – Technology Day Program (suggestions re the level at which the program should be pitched).
- c. Wilf Savage – Support Statement (endorsement of Michael Gallagher's proposals in the discussion paper listed above).

3. Discussion and Interpretation of the Data

Questionnaire 209 returns Report and Data Set v3.pdf

The full data set (29,051 response records) is available as a FileMaker database or Excel Worksheet. Please ask Michael for a copy, if you have the means of processing it. Note: several more returns are in the pipeline and will be added to the database.

4. Response to the Questionnaire Returns

- a. Digital Support Activities in the 2016 Prospectus;
- b. Summer Days with U3A Technology Day Program;
- c. Loddon Mallee Digital Day Out Program;
- d. Publication of the Questionnaire Results and Response Plan
- e. Preparation of a U3A Bendigo Digital Literacy Plan
- f. Other actions.

The meeting to close at 11:00 am.

Michael Gallagher
Technology Advisory Group Convener

File: MG/ U3A/MaOU Questionnaire/Analysis and Response Planning Meeting Agenda.docx