

## Digital Day Out 2017

Thursday 22<sup>nd</sup> June, 9:30 am to 3:30 pm  
at U3A Bendigo

Final Notice  
12 June 2017

### **Purpose of the Day**

The Loddon Mallee U3As Digital Day Out is for the committees and members of U3As who wish to learn from each other how U3As benefit from the use digital technologies and how they can assist members develop digital skills.

Lack of digital competencies is closing off access to a growing number of services and entitlements for many seniors. Organizations that lack digitally competent members are finding it increasingly difficult to function efficiently and attract new members. U3As can help their memberships gain digital skills and experience by providing access to technologies and activities and programs to develop competencies. U3A members benefit personally from their increased expertise and the U3As benefit from increased opportunities to expand programs, activities and services.

At the Digital Day Out, U3As will learn from each other:

- How U3As use technologies;
- How U3As assist their Members to develop digital competencies.

There will be time for questions and discussion during the sessions and in the breaks.

### **Program and Venue Details**

Please find the program on the reverse. Please find directions to the venue on the DDO web page at:

<http://u3abendigo.com/layt/ddo2017>

### **Catering and Confirmation of Attendance**

U3A Bendigo has hired the Church and Hall for the day. Its members will provide tea, coffee and refreshments during the day and provide a cut lunch. A \$5.00 charge will be levied at registration to cover costs. To assist with catering, please get numbers attending by 16<sup>th</sup> of June to:

Michael Gallagher, U3A Bendigo, LM DDO Convener  
Mobile: 0408 397 448  
Email: [michael@migall.net](mailto:michael@migall.net)



## Digital Day Out Program

Thursday 22<sup>nd</sup> June, 2017, 9:30 am to 3:30 pm

9:30 to 9:45 **Registration, Tea and coffee**, Narthex

9:45 to 10:00 **Opening Session**, Church

10:00 to 11:00 **U3A Presentations**, Church

Each U3A will report (in five to ten minutes) on some or all of the following: the acquisition of technology; the use of technology for administration, communication with members, presentation and display; broadband and WiFi access in admin and meeting spaces; website management; availability of online course support materials for members; training and support of committee members, conveners, presenters; U3A activities that assist members with the use their own technologies; plans for beginning or expanding the use of technologies.

11:00 to 11:15 **Tea and Coffee Break**, Narthex

11:30 to 12:00 **U3A Presentations Continued**, Church

12:00 to 12:30 **The Website Template Project**, Church

Kevin Whelan, Whittlesea U3A, will speak about the Website Template Project, a recently commissioned initiative by Network Vic to assist for U3As with up to 200 members to create a web presence or to upgrade their current internet presentation. For a draft announcement, go to:

[http://u3abendigo.com/layt/ddo2017/website\\_project\\_flyer\\_v4.pdf](http://u3abendigo.com/layt/ddo2017/website_project_flyer_v4.pdf)

12:30 to 1:30 **Lunch**, Narthex

1:30 to 3:15 **Parallel Workshop Sessions**

<p>1:30 to 2:15, Hall <b>UMAS</b></p> <p>Kevin Whelan, U3A Whittlesea and Network Vic, will discuss the implementation and use of the membership management software package UMAS.</p>	<p>1:30 to 3:15, Narthex <b>Setting up a Website Workshop</b></p> <p>Michael Gallagher, U3A Bendigo, will discuss matters to consider when setting up a U3A website and expose members to some practical details in a hands-on workshop.</p>
<p>2:15 to 3:15, Hall <b>Learning About Your Technology</b></p> <p>U3A Bendigo's Technical Support Team will discuss and demonstrate the programs they run to assist members get more from their digital devices. Find an overview at: <a href="http://u3abendigo.com/layt/ddo2017/u3abendigo_layt.pdf">http://u3abendigo.com/layt/ddo2017/u3abendigo_layt.pdf</a></p>	<p>Find an overview and a set of support materials at: <a href="http://u3abendigo.com/layt/ddo2017/web_workshop">http://u3abendigo.com/layt/ddo2017/web_workshop</a></p> <p>Workshop attendees should bring a laptop PC (Mac or Windows). See the above link for details.</p>

3:15 to 3:30 **Closing Session**, Hall