

Windows 10 Multiple Desktops

Based on a CNET article by Sarah Jacobsson Purewal

<http://www.cnet.com/au/how-to/how-to-use-multiple-desktops-in-windows-10/>

Edited by Michael Gallagher (U3A Bendigo)

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If your PC has only one monitor, and even when you have multiple monitors, multiple virtual desktops can be handy. Multiple desktops were an add-on feature in previous versions of Windows. They are built into Windows 10.

Adding a Virtual Desktop

You can add a desktop from *Task View*. Call it up either by clicking the *Task View* button (two overlapping rectangles) on the taskbar, or by pressing the *Windows Key + Tab*. The *New desktop* button appears as a plus symbol at the right of the *Task View* panel. Click it to add a desktop. If several desktops are already open, they will be displayed as tiles at the base of the screen. You can also add a desktop without entering *Task View*—just press the keyboard shortcut *Windows Key + Ctrl + D*.

Switching Between Desktops

To switch between desktops, open *Task View* and click on the desktop you want. You can also quickly switch desktops using keyboard shortcuts: *Windows Key + Ctrl + Left Arrow* and *Windows Key + Ctrl + Right Arrow*. On my PC, *Task View* has room to show seven desktops. If I add more, left and right scrolling arrows appear.

Seemingly, you can add an unlimited number of virtual desktops—Sarah reports that she stopped at 368—but if you have a large number open, there doesn't appear to be a quick way to switch to directly to a particular desktop—you must cycle through the set via keyboard shortcuts or the scroll buttons.

Moving Windows to Other Desktops

You can move a window from one desktop to another from *Task View*. Hover over the desktop containing the window you want to move—windows on that desktop will be displayed; right-click on the window you want to move, select *Move to* and choose the destination desktop. Alternatively, simply drag and drop windows to other desktops.